

Carriage Gate Inc. / Legacy Constructors is a visionary company specializing in the construction of high-quality homes, modern condominiums, mixed-use commercial developments, and urban high-rise communities for more than 30 years.

With several exciting development projects in Hamilton and Burlington, we are looking for an experienced individual for the position of Site Superintendent. The Superintendent is responsible for managing the construction project and all operations on the site including ensuring schedule delivery and excellent quality of work performed.

Job Title: SITE SUPERINTENDENT
Location: Burlington / Hamilton

Job Type: Full Time
Start Date: Q3 2022

Responsibilities and Duties

- Manage internal labour and trade workforce to complete contract work
- Work with the Project Manager to ensure the project follows the budget
- Implement and monitor quality control
- Submit daily site reports
- Prioritize and organize daily and weekly construction tasks
- Identify materials and equipment required to complete tasks
- Manage, track and monitor rentals
- Manage equipment and material deliveries on-site
- Identify training needs for site staff; coordinate and facilitate training as needed
- Review and approve time sheets, trade progress draws, delivery slips and all other documentation for completion and accuracy
- Initiate and review toolbox talks with site staff & trades on a regular basis during construction
- Conduct orientations for new works on-site
- Monthly review and completion of hazard analysis, tools and equipment to ensure safe operating policies and practices are observed
- Implementation of safety program and OHS standards to create a safe work environment and adhere to safety and record keeping requirements (with support from in house safety consultant)
- Supervise and coordinate field engineering and construction activities
- Initiate and conduct trade foreman meetings to coordinate and dictate work plans as may be necessary
- Provide input and feedback for trade scopes as it may relate to tendering of trade contracts
- Provide review and comment as it may relate to progression of construction drawing and/or shop drawings
- Assist in transition of construction project to property management during registration and turnover

Qualifications

- Education level – Post Secondary education is an asset
- Experience – 10+ years experience on full cycle construction site
- Specific skills – Understanding of design drawings + specs, shop drawings and schedules
- Personal characteristics – strong leader with superior communication, interpersonal and scheduling skills, the ability to lead labour forces and trade resources and the ability to predict and solve problems before they develop



- Certifications – Basics of Supervision, Fall Protection, WHMIS, Construction Health and Safety Awareness

If you are interested in joining our growing, fast-paced construction management team, please forward your resume to careers@carriagegate.ca