



MTO Contract Administrator

Job Description:

Remy Consulting Engineers Ltd. is currently seeking an MTO Contract Administrator for Ministry of Transportation, Ontario and Municipal Construction Contract Administration Assignments.

Applicants must meet the following criteria:

- Having sound knowledge of the OPS Specifications, Standard Drawings, Design Standards and related Construction and Design Documents
- Be certified by OACETT and possess the Road Construction Contract Administrator (rcca) designation or be a Professional Engineer (licensed by the Professional Engineers of Ontario (PEO)).
- Provide proof of good standing and current Annual Membership Card with OACETT or PEO.
- Demonstrated Construction Contract Administration experience as a Contract Administrator on three (3) MTO or municipal projects with at least two (2) projects having had a value of at least \$4.0 M

Job Type:

Full-time, Fixed term contract

Salary:

\$40.00-\$50.00 per hour

Schedule:

- 10 hour shift
- 12 hour shift
- 8 hour shift
- Day shift
- Evening shift
- Monday to Friday
- Morning shift
- Night shift
- Overtime
- Weekend availability

Ability to commute/relocate:

- Greater Toronto Area, ON: reliably commute or plan to relocate before starting work (required)



About RCEL:

Remy Consulting Engineers Ltd. (RCEL) is a thriving privately owned Canadian consulting engineering firm that was incorporated in May of 2002. The Firm's head office is located in Toronto Ontario, with a regional office in Burlington Ontario.

Our services are related to the construction, rehabilitation and maintenance of buildings, transportation, structural and other civil infrastructure as well as mechanical and electrical engineering services in both the public and private sectors.

Our client base has included Architects, Engineers, Property Managers, Building Owners, Building Service Providers, Developers and Building Transportation and Civil infrastructure authorities, Universities, and Colleges.

RCEL values provide the foundation for a healthy work-life balance and a workplace environment that fosters creativity, authenticity, and excellence.

RCEL welcomes and encourages applications from people with disabilities. Accommodations are available on request for candidates taking part in all aspects of the selection process.

RCEL is committed to the principles of employment equity. Only the candidates selected will be contacted.

Remy Consulting Engineers Ltd. is an Equal Opportunity Employer

Candidates must be authorized to work in Canada

Contact Person:

Amanda Ghadban

Remy Consulting Engineers Ltd.

(905) 639-1911 Ext. 307

amanda@remyeng.com

www.remyeng.com