

Job Description

King Paving & Construction Ltd. is a diverse heavy civil construction company that has established a dependable reputation for more than 90 years. Our company specializes in a large range of construction projects such as sewers and watermains, excavation, roadways, concrete works, asphalt paving & concrete paving. We are looking for an **Experienced Construction Estimator** in Burlington.

Construction Estimator - Responsibilities

- Prepare estimates of probable costs of materials, labour and equipment, and subcontracts for construction projects based on contract bids, quotations, schematic drawings, and specifications
- Evaluate and review cost estimates
- Establish and maintain tendering processes
- Prepare estimates in detail
- Ensure timely completion of estimates
- Request for bonding
- Prepare and maintain a directory of suppliers, contractors, and subcontractors
- Communicate with trade partners and team members regarding new and current projects
- Co-ordinate construction projects, and prepare construction progress schedules
- Prepare cost analysis
- Establish and liaise, consult, and communicate with engineers, owners, contractors, and subcontractors and maintain working relationships

Construction Estimator - Work conditions

- The standard workweek for the position is 40 hours (8 hours a day, 5 days a week). There are peak periods that will require the estimator to work a longer day
- Safety is the top priority. Estimators are trained to work safely and wear personal protective equipment such as hard hats, gloves, and steel-toed boots whenever they are on construction sites
- Construction estimator will work in the office but spend some time on construction sites reviewing projects to price, job progress and meeting with project stakeholders. The Estimator will work with construction supervisors and managers to ensure accurate and up-to-date information is reported.

Construction Estimator - Qualifications and Skills

- A minimum of 3 years of proven experience as a construction estimator
- Civil Engineering Technology or Technician designation would be preferred
- Good understanding of underground sewer and watermain installations, excavation, concrete works, and asphalt paving
- Team player
- Takes initiative
- Great attention to detail
- Comfortable with numbers and technology
- Excellent verbal, written communication, and negotiation abilities
- Able to read civil/architectural plans and develop cost estimates
- Understanding of civil construction processes
- Proficiency with MS Word, Excel, Outlook, Teams, Project and Bid2win software
- Able to multi-task and meet strict deadlines
- Problem-solving skills
- Full "G" Licensed Driver

If you are interested in joining an exciting, fast-paced construction company
Check us out on our website www.kingpaving.com

A competitive salary commensurate with skills, qualifications, and experience will be offered to the successful candidate

- A comprehensive benefits package plan
- Cell phone
- Company vehicle

COVID-19

KING respects and support COVID-19 safety measures, we have active procedures in place to protect our workers, suppliers, and subcontractors with daily screening, cleaning, and sanitizing measures.

We thank all applicants for their submissions, however only those selected for an interview will be contacted.

Please forward your resume to
tmckinnon@kingpaving.com